

Friends of West Lynn School

Minutes of AGM Meeting

Monday 17<sup>th</sup> October 2022

Agenda Item	Notes	Person Responsible
1. Present	Jo Borley (JB) Claire Norris (CN) Gail Scott (GS) Michelle Adams (MA) Gemma Hudson (GH) Sian Garrett (SG) Rachel Rollings (RR) Julie Pike (JP) Sarah Stevens (SS) Chrissie Rogers (CR) Emma Benefer (EB) Rachael Sandison (RS)	
2. Apologies	Dawn Ames Karen Garrod	
3. Chair and Treasurers Report	CN read out the report, no issues were raised.	
4. Election of officers and trustees of the committee	CN is happy to continue as Chair, GS is happy to continue as Treasurer. MA would like to step down from her position as Secretary after 10 years on the Friends and 5 years as Secretary. MA will still continue to help at events and attend meetings as a member of the Friends. No one came forward at the meeting and MA will continue until after Christmas. Members to think about whether they would like to take the position or know someone who would and let us know.	ALL
5. Accountant Update	Jade Allen (Independent Auditor) has audited the books and as it stands our current balance is £3,182.66.	
6. Date For next AGM	Monday 16 <sup>th</sup> October 2023	