

Friends of West Lynn School

Minutes of Meeting

Monday 18th October 2021

Agenda Item	Notes	Person Responsible
1. Present	Claire (CN) Gail (GS) Michelle (MA) Nicki (NM) Emma (EB) Gemma (GH) Rachel (RR) Sian (SG) Nic (ND)	
2. Apologies	None	
3. Minutes of Last Meeting	All items were either actioned or cancelled at the start of Covid 19.	
4. Matters Arising	No matters arising.	
5. Debit Cards	GS informed everyone that over the past year we have been trying to set up a new bank account as the old one was attached to the previous chairperson's bank account. We have successfully set up an account with the option of having 2 debit cards; One would be held by GS and the other by MA. It was agreed that this would be beneficial to the Friends and the forms were signed.	MA GS
6. Year 6 Leavers Hoodies	NM has asked Ms Borley if we could give out the leavers hoodies at Christmas again this year. It was felt the children didn't get the wear out of them when they were given out at Easter last year. NM and MA will chase this up as GS advised that they really need to be purchased now for them to be ready for December.	NM MA
7. Halloween Disco	The Halloween Disco will take place on Wednesday 20 th October. Around 100 tickets have been sold so far. GS asked that parents are informed that tickets have to be purchased before the event and cannot be purchased on the door. MA will ask Mrs Moore and Mr Furzey to text parents and put it on the Facebook page. EB suggested the people selling the tickets to wear a sash or events top to make them more visible on the playground and to help identify them to new parents. GS added that it would be	MA

	<p>a lot easier if parents were able to pay for the events via parent pay and the money then transferred to the Friends account. GH suggested that a card reader might be another way for parents to pay. These cost around £20 and would save handling cash. MA to speak to Mrs Moore about the possibility of adding these events to parent pay.</p>	
8. Bags2School	<p>The next Bags2School collection is 11th November. The company aren't handing out bags anymore so black bin liners can be used. The need to advertise this was agreed and MA suggested we advertise on the West Lynn Village Facebook page and spread the word to get the village involved.</p>	All Members
9. Christmas Events	<p>a) Pantomime Purple Dreams have been booked for 9th December to perform The Wizard of Oz. GS informed us there was no discount this year probably due to losses during lockdowns.</p> <p>b) Christmas Links MA explained how Christmas Links work. MA mentioned that letters have gone out to companies asking for prizes. ND added that she works as a Community Champion for Dobbies and could donate prizes through work.</p> <p>c) Christmas Raffle As we aren't able to hold a Christmas Fayre this year, we will hold a raffle instead. Donation letters have been sent to local businesses asking for prize donations. So far we have a £20 Little Sharks Voucher, a Morrison's Hamper and something from Learning Resources. ND said she would again donate prizes from Dobbies, EB will donate a prize from her wax melts business and GH will donate a prize from her baking business.</p> <p>d) Christmas Cinema Club This will take place on Friday 3rd December and will have a limit of 60 children. Places will be offered by google forms to make it fairer. Film suggestions were; The animated Grinch, The Christmas Chronicles, Arthur Christmas and The Trolls Holiday Christmas. If the film has a PG rating this could be made clear on the google form.</p> <p>e) Christmas Disco</p>	All Members

	<p>This event is pencilled in for Thursday 16th December. GS asked for everyone to look out for selection box deals. ND suggested asking the Tesco Community Champion as they often give discounts. ND asked who we use as Father Christmas. GS's Dad normally takes on this role but due to his age and Covid 19, he will be stepping back. EB will ask someone she knows and ND said her partner would do it. ND also said that at Dobbies she has a Father Christmas costume as well as a reindeer costume and an elf costume that can be used.</p>	
10. Any Other Business	<p>ND asked if we would like any seeds as she had a lot given to her. MA said yes as we now have more room in the raised flower bed on the field. ND said she also works at Sandringham and may be able to get some of the unused sculptures from the sculpture trail for us to revamp the Friends play corner.</p>	<p>ND MA</p>
11. Date of Next Meeting	Monday 17 th January 2022 at 2.15pm	