

Friends of West Lynn School

Minutes of Meeting

03.05.22

Agenda Item	Notes	Person Responsible
1. Present	Claire Norris (CN) Gail Scott (GS) Michelle Adams (MA)	
2. Apologies	None	
3. Minutes of Last Meeting	All agreed	
4. Matters Arising	GS and MA still need to complete set up of online banking.	
5. Summer Bingo	MA has asked Jo Borley if we could hold a summer bingo this year. JB will get back to us.	MA
6. SAT's Breakfast Club	We have enough helpers for breakfast club this year. GS will get the food shopping on Sunday 8 <sup>th</sup> May. 19 children in Year 6 this year.	GS MA
7. Platinum Jubilee	We have been asked to provide the food for the Platinum Jubilee picnic on 27 <sup>th</sup> May 2022. CN will man a refreshments stall, GS and Tracey B will prepare and serve the food. We will arrange shopping nearer the time.	MA CN GS TB
8. Leavers	During the next meeting we need to discuss the leavers disco, leavers gifts, leavers books plus new intake book bags and bottles.	All Members
9. Date of Next Meeting	June 2022	