

Friends of West Lynn School

Minutes of Meeting

Monday 16th January 2023 at 3.30pm.

Agenda Item	Notes	Person Responsible
1. Present	Claire Norris (CN) Gail Scott (GS) Siân Garrett (SG) Rachel Rollings (RR) Julie Pike (JP) Jo Carne (JC) Paul Carne (PC) Dawn Ames (DA)	
2. Apologies	Karen Garrod Rachael Sandison Sarah Stevens	
3. Minutes of last meeting	These had been emailed out following the last meeting.	
4. Matters arising	None	
5. Bag2School	The next Bag2School event is booked for 21/02/23. Karen has agreed that bags can be dropped off in the week leading up to the collection date. Leaflet to be updated and sent home with pupils	DA to update leaflet and share to school to distribute
6. Easter Cinema Club	Date agreed - 30/03/2023, exact time to be finalised, movie will be "Hop". Volunteers needed for the event - SG, DA, JP, CN, GS, may need more volunteers. Milkshake / squash and cookies are planned, although further discussion is needed before the final decision is made on snacks/food options. Treat bags need to be made up for taking home.	All
7. Easter Bingo	Date agreed - 27/03/2023 at 7pm. A request will be sent out for donations for raffle/bingo prizes. The majority of bingo prizes will be purchased for this event though.	All DA to update Bingo poster.
8. Easter eggs for whole school	A headed letter will be needed to approach the supermarket for a discount on bulk purchase of	DA to produce

	150 Easter eggs, and keep a look out for cheap offers. DA suggested using a staff discount card as an option as well. Eggs for pupils with allergies will be sorted separately.	letter if required.
9. Table top sale	This item will be brought back to the next meeting to discuss and arrange in slightly warmer weather and could possibly be held in the playground. The preloved school uniform can also be sold at this event.	Bring back
10. Cash and carry run	Date agreed - 21/03/2023, CN plus another. Lots of items will be needed as stocks are running low.	CN plus another
11. Bingo shop	Date agreed - 23/03/2023.	CN plus another
12. King Charles III Coronation	05/05/2023. It was agreed that the Friends would provide some food for a celebration, similar to that held for the Platinum Jubilee. To be discussed further at the next meeting.	Bring back
Any Other Business	<ul style="list-style-type: none"> Guinea pigs A discussion was held that a female companion guinea pig is actively being sought. He will need looking after during the February half term, although Karen was happy to do this if nobody offered.	
12. Date for next meeting	Wednesday 19th April 2023 at 3.30pm in school hall.	