

Friends of West Lynn School
 Minutes of Annual General Meeting
 Monday 18th October 2021

Agenda Item	Notes	Person Responsible
1. Present	Claire (CN) Gail (GS) Michelle (MA) Nicki (NM) Emma (EB) Gemma (GH) Rachel (RR) Sian (SG) Nic (ND)	
2. Apologies	None	
3. Minutes of Last AGM	Agreed	
4. Matters Arising	No matters arising.	
5. Chair and Treasurers Report	A copy of the report can be found in the Friends Folder held by MA. The balance of the Friends account as of 7 th September 2021 is £3206.58	
6. Election of officers and trustees of the committee	Chair, Treasurer and Secretary positions were offered to members. All were still happy for CN, GS and MA. GS added that as this is her child's last year at WL, she would like for this to be her last year as treasurer.	
7. Accountant update	Thank you to J.Allen who has carried out an independent examination of the Friends account. GS gave MA an account sheet which will be filed in the Friends folder.	
8. Date of next meeting	Monday 17 th October 2022	