



# WEST LYNN PRIMARY SCHOOL

St Peters Road, West Lynn,  
King's Lynn, Norfolk, PE34 3JL

Executive Headteacher: Ms J. Borley



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Dear Parent / Carer

I am writing to inform you that our school is part of a jointly run operation between Norfolk County Council and Norfolk Police called Operation Encompass. Operation Encompass has been set-up to help schools to provide support to children who have been present at incidents of domestic abuse & violence. We know that children can be significantly physically or emotionally harmed when they are involved in, present or witness to domestic violence.

The school will receive a confidential e-mail, or sometimes a phone call from Norfolk Children's Advice and Duty Service as soon as possible thereafter on the morning after any domestic incident which Norfolk Police have recorded where a child at their school has been involved in, present or witness to domestic violence.

The school has designated Ms Borley, Mrs Maddison, Mrs Cousins and Miss Tuvey, Miss Daws, Miss Sewell and Mr Ryan as Key Adults. Our Key Adults have received training from Norfolk County Council to allow them to use the information that has been shared to make sure that the right support is available for children and their families who have been involved in or witnessed a domestic violence incident.

We are keen to offer the best support possible to our pupils and we believe this is extremely beneficial for all those involved.

If you have any concerns or questions, then please contact one of the above Key Adults or myself and we will be happy to discuss this further. Further information about the project can be found on our school's website and is available from the school office on request.

Yours sincerely,

Mrs Nicki Maddison

Executive Deputy Headteacher

