

WEST LYNN PRIMARY SCHOOL



St Peters Road, West Lynn,
King's Lynn, Norfolk, PE34 3JL

Executive Headteacher: Ms J. Borley



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Monday 4th November 2024

Anti-Bullying Ambassador Trip

Dear Parents/Carers,

Your child has expressed an interest in becoming an Anti-Bullying Ambassador for the school and we are delighted to inform you that they have been successfully chosen for this prestigious role at our school.

To prepare children to take on this role in school, we have organised for them to attend some training along with a member of staff. The training will be led by a team who work for The Diana Award Anti-Bully Campaign. The Diana Award is the only charity set up in memory of Diana, Princess of Wales and her belief that young people have the power to change the world. The mission of the campaign is to foster, develop and inspire positive change in the lives of young people.

During the day there is a strong focus on giving children the skills and confidence to become Ambassadors to tackle bullying should it happen at our school. The day will start with the children learning what it means to be an Anti-Bullying Ambassador and following on from this, some work on exploring what bullying is and how they can support their peers. Depending on the discussions the children have, there may be reference to the fact that some children have taken their lives due to bullying. If this does come up in discussion, this will be handled in a very sensitive and age appropriate way.

This training event will take place at **County High School in Bury St Edmunds on Wednesday 27th November 2024** and the cost will be **£5.00 payable via Parent pay**. The coach will leave at **7.30am** prompt so please ensure your child is at school **by 7:20am** and they will return to school around **4.40pm**. Please send your child to school in full school uniform and with a packed lunch and drink for the day. If you would like your child to have a school packed lunch, please order this in the normal way via ParentPay by Sunday 24th November.

If assistance is required with the cost of this visit, please contact the school to obtain an application form for the school's Learner support fund. If insufficient contributions are raised to fund this trip, the school reserves the right to cancel this excursion.

If you would like for your child to take part in this trip, please give your consent via ParentPay. A medical consent form will need to be completed on your child's ParentPay account along with payment of your initial deposit by **Friday 11th November 2024**.

Further remittance advice is available within the schools charging and remittance policy available on the school website and parents are encouraged to refer to this.

By providing your permission you will be accepting that you understand the following:

- I fully understand and accept that, while the supervisory adults in charge of the group will take all responsible care of my child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by my child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers.
- I agree to my child receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present. Please provide any details of any medication that your child will need to have on the day on the reverse of this form.
- I also confirm I am happy for my child to be transported by coach to and from this event. I am happy for my child to share transport with Clenchwaton & Walpole Cross Keys Primary Schools. I understand the extent and limitations of the insurance cover provided.



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MENTAL
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We hope your child enjoys the day.
Yours sincerely,

Mrs Maddison

Payment Plan

We appreciate that there is a significant cost to this trip, in an attempt to make this as accessible as possible, we have arranged for the following instalment plan to be available:

Date due	Amount	Balance due
11.11.24	£2.50	£2.50
18.11.24	£2.50	£0

If you would like to take the opportunity to pay by instalments please ensure that your instalment has been paid by the due date, a missed payment could lead to the trip being withdrawn.

While every effort has been made to ensure that the cost of this trip is accurately reflected in the price quoted, the school does reserve the right to amend costs or withdraw the trip should there be insufficient uptake in student numbers, or insufficient voluntary contributions received. On the rare occasion that prices do need to change this will be communicated to you BEFORE your deposit/first instalment is committed and becomes non-refundable.

In the event your child is unable to attend or you subsequently fail to make any payments, any instalments paid to date will be non-refundable* (unless a suitable replacement can be found to take your child's place).

*Except in the event of a medical condition preventing participation. In these circumstances a claim should be made to the schools travel insurer, please contact the school directly and they will assist with your claim (please note confirmation from your doctor will be required).

If you wish to pay by instalments, please return completed trip forms by **11th November 2024**

Enter Trip Name: **Anti-Bullying Ambassador Trip**

Enter Trip Date **27th November 2024**

Student Name:..... Year

I will arrange for payment of (Please enter full trip cost) to be paid via ParentPay in accordance with the above instalment plan.

I understand that should my child be unable to attend this trip the deposit will be non-refundable. Where contributions for a trip are via an agreed instalment plan, I acknowledge that I will only be refunded if a suitable replacement can be found to take my child's place.